



**SANTA BARBARA BOTANIC GARDEN  
PHOTOGRAPHER VOLUNTEER**

The Santa Barbara Botanic Garden is looking for Volunteer Photographers who would be responsible for photographing the Garden, its events, people and environment in an ongoing visual history, providing a modern timeline for Garden lovers to follow.

Assignments may include specific photo stories, documentation of photo spots as they change throughout the year, or on-call shots of events and people. The photographer will have access to the Garden at early morning and late evening times (outside of regular public hours) when necessary for specific lighting. The photographer can also be trained to upload the images to the Garden's Digital Image Library using appropriate software. Assignments will be coordinated by the Volunteer Manager and photo submissions to the SBBG archives will be coordinated by the Library Collections Manager.

**Knowledge of:**

Digital camera operation and an understanding of image quality standards for photographs  
Adobe Bridge and Photoshop and other software as needed  
The Garden and its iconic areas, plant familiarity

**Ability to:**

Compose and frame interesting photo shots  
Learn photographic software  
Tag photographs with appropriate data for identification

**Minimum Qualifications:**

Outstanding photographic skills on amateur to professional level, agreement to adhere to the Garden's 'Photographer Release Form' in regard to image use by SBBG, familiarity with the Garden and with various plants, willingness to learn database protocols and procedures, minimum commitment of 6 months.

For more information please contact the [SBBG Manager of Volunteer Programs](#) or the [Library Collections Manager](#). We'd love to have you join our volunteer team to keep the Garden in pictures!



**SANTA BARBARA BOTANIC GARDEN  
POSITION DESCRIPTION  
DIGITAL IMAGE LIBRARY PHOTOGRAPHER VOLUNTEER**

**Job Description:**

The Digital Image Library Photographer Volunteer is responsible for photographing the Garden, its events, people and environment in an ongoing visual history, providing a modern timeline for Garden lovers to follow. Assignments may include specific photo stories, documentation of photo spots as they change throughout the year, on-call shots of events and people. The photographer will have access to the Garden at early morning and late evening times (outside of regular public hours) when necessary for specific lighting. Assignments will be coordinated by the Manager of Volunteer Programs and sharing of images with the SBBG Digital Image Library will be facilitated by the Library Collections Manager.

**Essential Functions:**

- 1) Photograph the Garden, including, but not limited to, specific photo stories developed for publication in print or on the web, documentation of selected photo spots in the Garden to provide a time-lapse history of the area, events and people related to the Garden's operations.
- 2) Upload the digital images to the Garden's Digital Image Library, using Adobe Bridge and Photoshop. Catalog metadata in the SBBGPhotos database for identification and location of the images at a later time.
- 3) Work with various departments to provide photo images of the Garden or events that will enhance communication of programs.

**Knowledge of:**

Digital camera operation and an understanding of image quality standards for photographs  
Adobe Bridge and Photoshop and other software as needed  
The Garden and its iconic areas, plant familiarity

**Ability to:**

Compose and frame interesting photo shots  
Learn photographic software  
Tag photographs with appropriate data for identification

**Physical Functions:**

Ability to sit up to 2.0 hours, lift, bend, squat and walk the Garden trails.

**Minimum Qualifications:**

Outstanding photographic skills on amateur to professional level, agreement to adhere to the Garden's 'Photographer Release Form' in regard to image use by SBBG, familiarity with the Garden and with various plants, willingness to learn database protocols and procedures, minimum commitment of 6 months.

I have read, understand, and agree to the terms of the above:

\_\_\_\_\_  
Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Volunteer Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Library Collections Manager

\_\_\_\_\_  
Date



**Photographer Release / Image Use Agreement**

\_\_\_\_\_ hereby grants the Santa Barbara Botanic Garden license for unlimited use of the photographs/slides/disks/ transparencies or computer transmitted work as described below. I understand that the Santa Barbara Botanic Garden is under no obligation to use my submissions.

By signing this form, I understand that the Santa Barbara Botanic Garden will make every effort to credit my submissions with my name, as provided below, wherever it uses the work.

I agree that there are no fees, commissions or royalties paid to me for the use of the submitted items.

I acknowledge and agree that I am the owner of the work described herein and that I have exclusive right and authority to grant the licenses granted herein. I have attached a copy of the model release for all submissions that include individuals.

I understand that the Santa Barbara Botanic Garden is not responsible for lost or damaged submissions, and that images may not be returned to the photographer.

This agreement allows the Santa Barbara Botanic Garden to use the submissions free of copyright infringement.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_ Web site: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Description(s):  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Photographer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

# Image Use Policy

The images contained within the Santa Barbara Botanic Garden Image Library are made available on our SBBGPhotos website under the conditions outlined in this policy. By accessing or downloading images contained in the SBBG Image Library, the user acknowledges they have read this policy and agrees to abide by the conditions of the image use policy. Questions about this policy should be directed to the SBBG Librarian or to the Digital Image Project Manager

## Restricted/Unrestricted Images

Restrictions for image use are posted under Image Information on each image's detail page. Images designated as restricted are only available for use by the Santa Barbara Botanic Garden (SBBG). Those images designated as unrestricted (by far the majority) are available for the uses defined below.

## Educational Use

Educational institutions may download, reproduce and use SBBG images and associated captions in the preparation of course or instructional materials by teachers or students for non-profit educational activities. Express permission for such use is not required.

## Scientific Use

SBBG images are released in response to public interest in native plants. Please use caution if using these images for scientific research. Many images have not yet been validated, and may contain errors which would compromise their use for scientific purposes. The text captions of SBBG images are not peer reviewed scientific literature, and should not be treated as such. Image caption text is not to be used without permission from SBBG, requested in writing.

## Personal Use

Individuals may download, reproduce and use SBBG images and associated captions posted on the World Wide Web for personal, noncommercial purposes. Express permission for such use is not required.

## News Media

News media may download, reproduce and use SBBG images and associated captions in news reporting or documentaries on SBBG projects and programs. Express permission for such use is not required.

## Commercial Use

Permission to download, reproduce, use and distribute SBBG images for commercial purposes, other than news reporting as described above, must be requested from SBBG.

## Image Credit

All images should bear the following credit: "Photographer Name, Courtesy of SBBGPhotos.org"

## Special Note to Websites

You may not collect images or text from the Image Library in order to make images or text available on your own website. It is not in our interest or that of our contributors to have uncontrolled subsets of these holdings available elsewhere on the Internet. **Request Images**

High resolution copies of images contained within the SBBGPhotos Image Library are available upon request. Please contact the SBBG Library Collections Manager with requests for high resolution images. Depending upon use, licensing or other issues, fees may apply.